

# TOWN OF PELZER



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MINUTES COUNCIL MEETING

May 12, 2020

COUNCIL PRESENT – MIKE MATHEWS, EDDIE WAITS, WILL RAGLAND

STAFF PRESENT – TOWN OF PELZER CLERK – CHERYL BOUDREAU, TOWN MAINTENANCE – MARK VICKERY, & TOWN ATTORNEY RICHARD THOMPSON

STAN WELCH - WILLIAMSTON JOURNAL

CALL TO ORDER –7:01 PM – WILL RAGLAND

INVOCATION/PRAAYER –WILL RAGLAND

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES – MIKE MATHEWS MADE MOTION TO APPROVE, EDDIE WAITS 2<sup>ND</sup> THE MOTION ALL IN FAVOR.

## CLERK REPORT

MAINTENANCE REPORT –

- ADVISED COUNCIL/RESIDENTS THAT IN THE MONTH OF MARCH AND APRIL THERE WERE 96 WORK ORDERS.
- CHANGED OUT METERS FOR MARCH - APRIL THERE WERE 3
- WE ARE WORKING WITH ANDERSON COUNTY TO GET HOUSE THAT HAD A FIRE ON ORR ST DEMOLISHED.
- SEVERAL GRASS VIOLATIONS LETTERS HAVE BEEN SENT OUT – COMPLIANCE DATE IS MAY 19<sup>TH</sup>
- ADVISED MAYOR AND COUNCIL THAT THE TOWN IS WORKING WITH DUNN & ASSOCIATES TO COME UP WITH A RESOLUTION FOR THE SITUATION WE HAVE AT 9 COURTNEY ST OF SINK HOLES, WE WILL HAVE TO GET QUOTES FROM CONTRACTORS TO HELP COMPLETE THIS JOB.
- ADVISED THE TOWN COUNCIL/MAYOR THAT THE MAINTENANCE DEPARTMENT IS IN NEED OF AN INDUSTRIAL METAL DETECTOR FOR LOCATING WATER LINES, METERS AND VALVES. ONCE WE GET THIS THEY WILL HOPEFULLY BE ABLE TO LOCATE THE METER FOR THE GYM.
- THE MAINTENANCE ALSO NEEDS TO EITHER RENT OR PURCHASE A TOWABLE BOOM LIFT FOR SEVERAL PROJECTS THEY HAVE TO DO.

**NEW BUSINESS –**

LIGHTING – BALL FIELDS – WILL RAGLAND MADE MOTION TO TAKE BIDS TO FIX THE LIGHTS IN BALLFIELDS, HE WILL PREPARE SCOPE OF WORK, ALSO ADVISED EVERYONE THAT MIKE GAMBRELL GAVE THE TOWN A GIFT OF \$5,000.00 TO BE USED ON THIS PROJECT. EDDIE WAITS 2<sup>ND</sup> THE MOTION, ALL IN FAVOR TO TAKE BIDS ONLY.

TREE WORK MONKEY PARK – WILL RAGLAND MADE MOTION TO TAKE BIDS FOR SOME TREE WORK TO BE DONE IN THE MONKEY PARK, MIKE MATTHEWS 2<sup>ND</sup> THE MOTION, ALL IN FAVOR. WILL RAGLAND WILL PROVIDE SCOPE OF WORK.

BRANDING PLAN – WILL RAGLAND MADE MOTION TO TAKE BIDS ON GETTING A BRANDING PLAN FOR THE TOWN, EDDIE WAITS 2<sup>ND</sup> THE MOTION, ALL IN FAVOR. WILL RAGLAND WILL PROVIDE SCOPE OF WORK FOR THIS PROJECT.

SENIOR STREET BANNERS – WILL RAGLAND MADE MOTION TO TAKE BIDS TO HAVE BANNERS MADE FOR OUR TOWN 12 SENIORS MADE AND INSTALLED ALONG LEBBY STREET FOR RECOGNITION OF THEIR ACCOMPLISHMENTS DURING THIS UNCERTAIN TIME, MIKE MATHEWS 2<sup>ND</sup> THE MOTION, ALL IN FAVOR. WILL RAGLAND WILL PUT TOGETHER THE SCOPE OF WORK.

MURAL PROJECT – WILL RAGLAND MADE MOTION TO PROCEED WITH EXPLORING HOW TO MOVE FORWARD WITH THIS PROJECT, WILL RAGLAND STATED THAT HE SPOKE WITH JEFF SHACKER AND WAS ADVISED THAT IT WOULD BE A (RFQ) REQUEST FOR QUALIFICATIONS, EDDIE WAITS WAS CONCERNED WITH LIGHTING IT AT NIGHT AND RAGLAND STATED THAT THEY COULD ADD THAT INTO THE SCOPE OF WORK. MIKE MATHEWS 2<sup>ND</sup> THE MOTION TO PROCEED WITH EXPLORING THIS AND ALL IN FAVOR.

COMMUNITY BUILDING – ARCHITECTURAL DRAWINGS TO RENOVATE THE COMMUNITY BUILDING – WILL RAGLAND MADE MOTION TO MOVE FORWARD WITH FINDING AN ARCHITECT TO PROVIDE DRAWINGS TO DO A TOTAL REMODEL OF THE COMMUNITY BUILDING, SEEMS IT'S THE SMALLEST OF OUR BUILDINGS AND IT IS THE ONLY BUILDING WE HAVE THAT PROVIDES INCOME TO THE TOWN.

TOWN OF PELZER / P.O. BOX 427 / 103 COURTNEY STREET / PELZER, SC 29669

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DISCUSSION QUESTIONS AS TO THE OPERATIONAL COST, MAINTENANCE AND INCOME THAT WE RECEIVE, HOW WILL THE COST OF THIS PROJECT BE OFFSET, WILL RAGLAND STATED THAT WE CAN DO A SPECIAL BUDGET FOR THE COMMUNITY BUILDING, WE ALSO COULD APPLY FOR GRANTS TO HELP WITH THE COST OF THIS PROJECT. MIKE MATHEWS STATED THAT HE WOULD LIKE TO SEE RENOVATIONS TO THE HOSPITAL BUILDING DONE FIRST AND NOT TO KEEP OVERLOOKING THAT BUILDING BECAUSE IT MIGHT JUST FALL IN. MIKE MATHEWS 2<sup>ND</sup> THE MOTION TO MOVE FORWARD, ALL IN FAVOR.

ROOF REPAIRS – GYM/GARAGE – WE WILL GET QUOTES OF 3 OR MORE LICENSED/INSURED CONTRACTORS TO MAKE THE REPAIRS ON THE 2 BUILDINGS THAT SUSTAINED STORM DAMAGE, SO WE CAN REPAIR THEM BEFORE WE HAVE ANY MORE DAMAGE DONE.

BUDGET WORKSHOP – WILL RAGLAND STATED HE'S BEEN WORKING ON THE BUDGET AND WOULD LIKE TO HOLD A WORKSHOP AND WILL BE ANNOUNCING WHEN THE WORKSHOP WILL BE, WE ARE A LITTLE BEHIND AND HAVE SEVERAL MEETINGS TO HAVE TO BE ABLE TO PASS THE BUDGET.

GREEN FINNEY, LLP CPA & ADVISORS – DISCUSSION WAS BROUGHT TO COUNCIL BY EDDIE WAITS, HE STATED THAT COUNCIL MAYOR MET WITH THIS COMPANY LAST YEAR AND THERE WAS NO ACTION, BUT IT WOULD BE A BENEFIT TO THE TOWN TO INVITE THEM TO MAKE A PRESENTATION TO COUNCIL, MAYOR AND RESIDENTS. IT WAS AGREED ON BY ALL MEMBERS OF COUNCIL THAT THIS WOULD BE A BENEFIT TO HAVE A PRESENTATION MADE, TO TRY TO SET IT UP FOR JUNES COUNCIL MEETING.

#### **OLD BUSINESS –**

CELL TOWER UPDATE – WILL RAGLAND UPDATED THE COUNCIL/RESIDENTS THAT THERE WAS SOME CONFUSION WITH THE PAPERWORK RECEIVED, SO THE TOWN WILL BE CONDUCTING A SURVEY OF THIS PROPERTY, SO EVERYONE IS CLEAR ON WHAT EXACTLY IS TO BE SOLD WITH THE CELL TOWER.

GYM LIGHTS UPGRADE APPROVAL – WILL RAGLAND STATED WE RECEIVED 3 SEALED BIDS FOR THIS PROJECT AND MIKE MATHEWS AND HIMSELF MET AND OPENED THE BIDS TOGETHER AND DECIDED TO GO WITH FANN ELECTRIC BID OF \$3,050.00, WILL RAGLAND MADE MOTION TO ACCEPT THE BID SO THEY CAN MOVE FORWARD AND GET THE LIGHTING UPGRADED IN THE GYM, MIKE MATHEWS 2<sup>ND</sup> THE MOTION, ALL IN FAVOR.

GYM FOUNTAIN UPDATES – WILL RAGLAND INFORMED ALL THAT WE THE TOWN INSTALLED WATER FOUNTAINS IN THE GYM ON SATURDAY, BUT THEY WERE NOT ABLE TO HOOK THEM UP BECAUSE THEY COULD NOT FIND THE SHUT OFF VALVE, MARK HAS BEEN TRYING TO LOCATE THAT AND THE METER BOX FOR THE GYM AND HE HAS BEEN UNSUCCESSFUL.

#### **REQUEST BY COUNCIL**

MIKE MATHEWS ASKED WHEN THE ELECTION IS GOING TO BE HELD – RAGLAND STATED THAT WE JUST FOUND OUT THAT IT IS SCHEDULED FOR JULY 14, 2020. MIKE WOULD ALSO LIKE FOR US TO HAVE A MEET THE CANDIDATES.

#### **EXECUTIVE SESSION**

**ADJOURN – WILL RAGLAND MADE MOTION TO ADJOURN AT 8:27 PM, EDDIE WAITS 2<sup>ND</sup> , ALL IN FAVOR.**